

TIMELINES

VOLUME 6, ISSUE 3 SEPTEMBER 2009

2009 ANNUAL MEETING

The Coffey County Historical Society will hold its annual meeting on Monday, September 28, 2009 at 7:00 p.m. at the Coffey County Historical Museum. All members of the Coffey County Historical Society are invited to attend.

Two out of the seven positions on the Coffey County Historical Board of Directors are up for election. Any current member of the Coffey County Historical Society is

eligible to serve on the board, unless they have already reached the limit of three terms.

Enclosed in this issue of Timelines is a mail-in ballot for each member. Please return these to the museum by September 26, 2009. The current Board of Directors will meet prior to the Annual Meeting to tally the votes. The newly elected Board of Directors will be presented during the Annual Meeting.

The Mail-In ballot will be the only way in which you will be able to vote, so please remember to mail them back or drop them off at the museum before the deadline so that your vote will count.

We hope to see you all on the 28th!

AGENDA FOR ANNUAL MEETING

1. Introductions
 - *Pledge to the Flag
 - *Moment of Silence
 - *Board (current)
 - *Those running for Board positions
 - *Staff
2. Slate of Officers (presented by Kelly Hull, current President of the board)
 - *Announce results of the received ballots
3. Report of Ballots for By-Law updates and changes (presented by By-Law Committee—Retha Sleezer & Becky Jewett)
4. Treasury Report (presented by Brenda Klubek, Treasurer)
5. Awards and Recognitions (presented by Deborah Kennamore)
 - *Kelly Hull
 - *Mary Jane Gunlock
4. State of the Museum address (presented by Deborah Kennamore)
5. Introduction of Speaker

Coffey County Board of Directors:	
President: Kelly Hull	
Vice President: Andrea Schiffelbein	
Treasurer: Brenda Klubek	
Secretary: Retha Sleezer	
Becky Jewett	
Carol Sunseri	

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Coffey county Historical	
Executive Director: Deborah Stinson	
Curator: Shirley Gorge	
Superintendent: Walter Mayne	
Office: Erin Burdick	

**2009 PROPOSED BY-LAWS CHANGES OF
THE COFFEY COUNTY HISTORICAL SOCIETY INTEGRATED
INTO CURRENT BY-LAWS**

**Article I
Membership and Dues**

Section 1. Any person interested in the history of Coffey County who applies for membership in any classification and who tenders the necessary dues shall become a member.

Section 2. Annual dues for individual active members shall be five dollars (\$5.00).

Section 3. Annual dues for contributing members shall be five dollars (\$5.00).

Section 4. Annual dues for business, institutional, or professional members shall be fifteen dollars (\$15.00).

Section 5. Annual dues for sustaining members shall be fifty dollars (\$50.00).

Section 6. Dues for life members shall be one hundred dollars (\$100.00) in one payment.

Section 7. Annual dues shall be payable in advance, and members in arrears more than 6 months after payment is due shall be dropped from membership.

**Article II
Schedule and Quorum for Meetings**

Section 1. Regular meetings of the Board of Directors shall be held monthly on the second Thursday of each month. A quorum shall be any four of the seven members of the Board of Directors. A majority of a quorum shall be any three of the four-member quorum.

Section 2. Special meetings may be called by the President.

Section 3. The annual meeting of the society shall be on the fourth Monday in September.

Article III

Duties of the Officers and Directors

Section 1. The President shall preside at all meetings and appoint committees as needed. The President shall delegate to the Museum's Executive Director the daily operation of the museum. The Museum's Executive Director shall be subject to the county government's rules and regulations for maximum expenditures under her/his authority as a department head. Proposed expenditures above that amount shall be presented to the Board of Directors for consideration and subject to their approval by a majority vote. Every effort shall be made to keep expenditures within the Museum's budget as approved by the Coffey County Commission.

Section 2. The Vice-president shall assume the duties of the President in the event of absence, incapacity, or resignation of the President.

Section 3. The Secretary shall record the minutes of meetings of the Board of Directors and of the annual meeting of the society.

Section 4. The Treasurer shall be responsible for the safekeeping of society/museum funds and for maintaining adequate financial records. The treasurer will present a monthly treasurer's report and render an annual report based on the calendar year. All monies received, including membership dues and donations, shall be deposited with a reliable banking company in the name of the Coffey County Historical Society & Museum. Accounts Payable shall be paid from a checking account in a timely manner by using numbered checks requiring two signatures. Checks may be signed by the Treasurer and the Executive Director, the Executive Director and one member of the Board of Directors, or two members of the Board of Directors. The Treasurer, working with the Executive Director, shall be responsible for seeing that a budget proposal is ready for presentation to the Board of County Commission according to their deadline.

Section 5. The Board of Directors shall have the power to conduct all affairs of the society. The Board of Directors shall decide questions of policy that for any reason cannot be acted upon at a meeting of the society and perform such other functions as designated in the by-laws or otherwise assigned to it.

The Board of Directors, through the Museum's Executive Director, shall render an annual report at each annual meeting. The President is a voting member of the Board of Directors. The Board of Directors of the Historical Society will consist of a seven person board, of that board one shall be elected President; one - Vice-President; one-Secretary; and one appointed as Treasurer. Board meetings will be on the second Thursday of each month in the museum meeting room. All board members shall make every effort to be present. Four members shall constitute a quorum in the event of illness or inability to attend the meeting.

Board packets should be sent at least one week before the monthly meeting, electronically, if possible. Board packets consist of minutes of the previous meeting(s), treasurer's report(s), agenda, and Executive Director's report. The Executive Director's report can be amended at the meeting. Treasurer's reports not available for the board packets can be added to the agenda and presented at the monthly meeting. There will no longer be Quarterly Meetings of the entire Historical Society. The Annual Meeting of the Historical Society will remain scheduled on the fourth Monday of September. There will be a written transcript of all meetings in the Museum office.

Article IV Committees

Section 1. The president shall appoint special committees as directed by the Board of Directors. The Committee for Nominations to the Board of Directors shall consist of two board members and two members of the historical society. Museum staff may serve on the nominations committee as directed by the president.

Article V Parliamentary Authority

Section 1. The rules contained in Robert's Rule of Order shall govern the proceedings of the society except in such cases as are governed by the constitution or by-laws.

Section 2. The meetings of the Board of Directors shall follow the rules for open meetings according to the state of Kansas.

Article VI Amendment to the By-Laws

Section 1. The by-laws may be amended as follows:

Proposed amendment changes shall be submitted in writing to the Board of Directors who have 30 days to consider the proposed changes.

Approval or denial of the proposed amendments shall be made by a majority vote of the Board of Directors.

Proposed amendments, approved by the Board of Directors, are presented to the society's membership with the mailed ballots three weeks before the next scheduled annual meeting.

If the proposed amendments are approved by the society's membership, they become effective at that annual meeting.

Article VII Employees

Section 1. A Hierarchical Organizational Chart was adopted by The Historical Society Board of Directors, August 2004. Noted order: Coffey County Commissioners; Historical Society Board of Directors; Executive Director; Curator and Curator of Education; Superintendent; Receptionist; and part-time staff. As further explanation the Executive Director is to report to the Historical Society Board of Directors with all other personnel matters under the jurisdiction of the Executive Director with the exception of salary raises.

Section 2. An Employee Handbook was adopted by the Coffey County Historical Society, May 13, 2004.

Section 3. Job descriptions for Executive Director, Superintendent; Curator of Collections/Curator of Education were adopted August 12, 2004.

Section 4. The Minnesota Historical Society Historic Housekeeping Handbook was adopted by the Coffey County Historical Society August 12, 2004.

Original: April 4, 1957

Proposed changes and updates: April 1983

Changes approved: September 1983 at Annual Meeting

July, 1987

11-2-1987

3-7-1988

7-11-1988

8-1-1988

9-25-1988

3-6-1989

9-25-1989

4-2-1990
9-11-1994
8-25-1997
5-3-1999
8-2-1999
4-13-2000
10-17-2002
5-13-2004
8-12-2004
10-21-2004

PROPOSED CHANGES INTEGRATED INTO THE CONSTITUTION OF THE COFFEY COUNTY HISTORICAL SOCIETY

2009 - To meet current needs

Article I

Name

The name of the society shall be The Coffey County Historical Society.

Article II

Purpose

The purpose of this society shall be to bring together those people interested in history, and especially in the history of Coffey County. Understanding the history of our community is basic to our democratic way of life, gives us a better understanding of our state and nation, and promotes a better appreciation of our American heritage.

The society's main function will be to discover and to collect any material which may help to establish or illustrate the history of the area; its exploration, settlement, development, and activities in peace and war; its progress in population, wealth, education, arts, science, agriculture, manufacturing, trade, and transportation. The society will collect printed material

such as histories, genealogies, biographies, descriptions, gazetteers, directories, newspapers, pamphlets, catalogs, circulars, handbills, programs, memoranda, reminiscences, rosters, service records, account books, charts, surveys, and field books; and museum material such as pictures, photographs, paintings, portraits, scenes, aboriginal relics, and material objects illustrative of life, conditions, events, and activities of the past and present.

The society will provide for the preservation of such material and for its accessibility, as far as may be feasible, to all who wish to examine or study it, to co-operate with officials in insuring the preservation and accessibility of the records and archives of the county and of its cities, towns, villages, and institutions, and to undertake the preservation of historic buildings, monuments, and markers. The Coffey County Museum is the custodian of these records, archives, and artifacts.

The society will disseminate historical information and arouse interest in the past by publishing historical material in the newspapers or otherwise; by holding meetings with pageants, addresses, lectures, papers, and discussion; by marking historic buildings, sites, and trails; and by using the media of radio, television, and computer website link to awaken public interest.

The society co-operates with the Kansas State Historical Society to collect and to preserve materials of state-wide significance so that these materials can be made available to students and scholars.

Article III

Membership

Membership shall be of five classes:

1. Individual active members--any person interested in the purposes of the society shall be eligible.
2. Institutional members--any organization, board, school, or library interested in the history of Coffey County shall be eligible.
3. Contributing and sustaining members--any person, group, or firm offering special support to the objectives of the society shall be eligible.

4. Honorary members--honorary memberships may be conferred upon any person whose activities have contributed to the objectives of the Society. Honorary members shall be elected by a three-fourths vote of members present at an annual meeting upon nomination of the board of directors.

5. Life members.

Article IV

Annual Meeting

Section 1. The annual meeting of the Society shall be held the fourth Monday of September.

Article V

Officers and Board of Directors

Section 1. Six directors elected by the membership of the society, and an appointed treasurer nominated by a committee of board members, and approved by majority motion, shall constitute the Board of Directors. Each term shall be for three years. Every effort shall be made to elect one director from each city area of Coffey County and one at-large member. In the event more than two board members are newly elected in any given year, two shall be chosen by a drawing for the three-year terms, and the other(s) will serve for two years.

Section 2. Officers shall be a president, a vice-president, a secretary, elected by the board of directors for a term of one year; and the treasurer. Officers shall have served on the Board of Directors for one year before being eligible for election to an office with the exception of the treasurer. Election shall take place at the first monthly board meeting following the annual meeting.

Section 3. In the event of the resignation or incapacity of any officer on the board, the remainder of the term shall be filled as follows: If the president resigns or is unable to continue as president, then the vice-president shall assume the duties of the president. Other offices shall be filled by a majority vote of the board of directors according to eligibility.

Article VI

Election of Officers and Board of Directors

Section 1. All directors shall be elected, with the exception of the treasurer, by a plurality of votes cast by members using ballots mailed out three weeks before the annual meeting and returned to the museum address on or before the date of the annual meeting. Ballots shall be opened and tabulated at a special meeting called by the president before the annual meeting convenes. Those directors elected by the plurality of the valid mail-in ballots will be announced at the annual meeting.

Section 2. A committee on nominations, appointed by the president of the Board of Directors, shall select the candidates. The Nominating Committee will consist of two directors and two members of the Historical Society. Museum staff may serve on the committee as appointed by the president.

Section 3. A candidate for election to the Board of Directors shall be an individual active member with dues current.

Section 4. Directors shall be installed at the close of the annual meeting and shall serve until their successors have been duly elected and installed. In the event of a resignation or incapacity of any director, the vacancy may be filled by a two-thirds vote of the Board of Directors for the unexpired term of the director. If the treasurer resigns or is unable to fulfill his or her term, a new treasurer shall be nominated by committee and approved by a two-thirds vote of the Board of Directors.

Article VII

Amendment

This constitution may be amended at any regular annual meeting by a plurality vote of those submitting a valid ballot by the date of that annual meeting. All proposed amendments shall be submitted in writing in order to be approved by the Board of Directors for inclusion in the annual meeting ballot.

MEET THE CANDIDATES.....

Warren Wilson, Lebo, has been a resident of Coffey County for 19 years. Warren currently lives with his wife in Lebo. He was the pastor of a church in Lebo for 10 years before his retirement.

Warren believes that his lifetime love of history prepares him for a seat on our historical board as he loves reading all things history. His past as a pastor lends to a natural community outreach experience as well as his familiarity with the museum from

volunteering.

Warren enjoys reading and watching old movies in his free time when not spent with his grandchildren. He also travels and maintains collections of coins and old comic books.

Maureen Eggleston, LeRoy, has been a resident of Coffey County for 40 years with 6 years being away at college. She was born and raised in LeRoy. Her mother and relatives still reside in Coffey County.

Maureen likes to read, watch movies, spend time with her family and participate in community work. She is a member of the LeRoy Homecoming committee, Methodist Church, Neosho Valley Grange and LeRoy city council.

Maureen has never served on the Board of Directors for the historical society but believes that her solid business sense and love for history and genealogy will be great assets.

DATES TO REMEMBER

September

7—Labor Day—Museum Closed

26—Board Meeting—6:00 p.m.

Annual Meeting—7:00 p.m.

October

8—Board Meeting—1:00 p.m.

November

11—Veterans Day—Museum Closed

12—Board Meeting—1:00 p.m.

26—Thanksgiving Holiday—Museum Closed

27—Thanksgiving Holiday—Museum Closed

December

10—Board Meeting—1:00 p.m.

24—Christmas Holiday—Museum Closed

25—Christmas Holiday—Museum Closed

26—Christmas Holiday—Museum Closed

27—Christmas Holiday—Museum Closed

Website: www.coffeycountymuseum.org
 Phone: 620-364-2653
 Toll Free: 888-877-2653
 Fax: 620-364-8933
 Email: director@coffeycountymuseum.org

THE COFFEY COUNTY
HISTORICAL SOCIETY & MUSEUM

1101 Neosho Street
Burlington, KS 66839

SLATE OF OFFICERS
 THE COFFEY COUNTY HISTORICAL SOCIETY AND MUSEUM
 SEPTEMBER 2009

Lebo: (Please check one)

Warren Wilson	<input type="checkbox"/>
Write-in:	<input type="checkbox"/>

LeRoy: (Please check one)

Maureen Eggleston	<input type="checkbox"/>
Write-in:	<input type="checkbox"/>

Do you accept the proposed changes to the by-laws and constitution of the Coffey County Historical Society? (Please check one)

Yes	<input type="checkbox"/>
No	<input type="checkbox"/>

Please look over the ballot and vote for one person per town and yes or no on the proposed changes to the By-laws and Constitution of the Coffey County Historical Society. Bios of the candidates as well as the proposed changes can be found in the accompanying Timelines (Volume 6, Issue 3, September 2009). If two people are selected from the same town than the ballot will be invalid. You may select either the person listed or add your own candidate next to "write-in". Place a checkmark in the square corresponding to your selection.

Please mail back your completed ballot before September 28, 2009.

Coffey County Historical Society & Museum
 1101 Neosho Street
 Burlington, KS 66839